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**Meeting:** COUNCIL

**Date and Time:** Thursday 13 July 2017 at 4.15pm

**Venue:** Council Chamber

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**Present:** Mr T Sheppard (Chair of Council)

Mr P Wyman (Treasurer and Vice-Chair)	Mrs C Mealing-Jones (Appointed Member)
Professor Dame Glynis Breakwell (Vice-Chancellor)	Mr S Sharpe (Appointed Member)
Professor B Morley (Deputy Vice-Chancellor & Provost)	Mr J Preston (Appointed Member)
Baroness Royall (Pro-Chancellor)	Mr J Stanion (Appointed Member)
Mr P Troughton (Pro-Chancellor)	Dr S Wharton (Elected by Academic Assembly)
Dr A Salo (Chair of Academic Assembly)	Dr N Parish (Elected by Senate)
Mrs C Gibbons (Appointed by Convocation)	Dr C Roche (Elected by Non-academic staff)
Mr T Ford (Appointed Member)	Mr B Davies (Students' Union President)
Prof B Gilbertson (Appointed Member)	Ms C Page (Students' Union Education Officer)
Ms A Goodman (Appointed Member)	
Dr M Hipkins (Appointed Member)	

Observer

Mr A McLaughlin - Chief Executive of the Students' Union

In Attendance:

Professor J Knight	- Pro-Vice-Chancellor (Research)
Professor P Lambert	- Pro-Vice-Chancellor (Learning & Teaching)
Professor S Egan	- Vice-President (Implementation)
Professor N Brook	- Dean, Faculty of Science
Professor D Galbreath	- Dean, Faculty of Humanities & Social Sciences
Professor G Hawley	- Dean, Faculty of Engineering & Design
Professor V Hope Hailey	- Dean and Head, School of Management
Mrs D Aderyn	- Director of Finance & Commercial Services
Mr M Humphriss	- Secretary to Council
Dr N Kemp	- Director of Policy & Planning
Mr G Maggs	- Director of Development & Alumni Relations
Ms A Pater	- Head of Secretariat
Mr M Whalley	- Director of Estates
Mr M Williams	- Chief Financial Officer

Apologies: Apologies for absence were received from Prof J Davenport, Sir Julian Horn-Smith, Prof T Ibell, Baroness Ruby McGregor-Smith and Dr A Nightingale.

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The Chair welcomed Chloe Page, Education Officer, to her first meeting of Council.

**6704 PRESENTATION – CENTRE FOR LEARNING AND TEACHING**

**ACTION**

Council received a presentation from Professor Andrew Heath, Academic Director of the Centre for Learning and Teaching. The Chair thanked Professor Heath for a very informative presentation. Copies of the slides are kept with the record of the papers for the meeting.

**6705 MINUTES OF PREVIOUS MEETINGS**

The minutes of the meeting of Council held on 18 May 2017 were APPROVED as a correct record and signed by the Chair (paper C16/17-95).

**6706 MATTERS ARISING**

- 1) Minute 6679 – Senate discussion on refugees:  
Prof Lambert gave an update on a series of additional measures which had been approved by the Vice-Chancellor’s Group to support students with refugee status, including funding provided by alumni.
- 2) Minute 6687 – Student Rent increases:  
In response to a question, it was noted that the rent levels would be as originally proposed before the previous Council meeting, as the proposed reduction had not been accepted by the Students’ Union. The Chair explained that the rents had been advertised and the accommodation was already being let to students. The saving secured from the recent tender exercise would be available to offset future rent increases beyond 2017/18 and not for other University expenditure outside the provision of student accommodation.
- 3) Minute 6694 – Court minutes/Remuneration Committee:  
A staff member of Council read the comments made in a speech made by Lord Adonis in the House of Lords debate on the ‘Public Sector Pay Cap’ earlier that day. The Chair invited questions from members but there were none. Council NOTED the comment.

**6707 AUDIT COMMITTEE MEMBERSHIP**

Council APPROVED the appointment of Mrs Ruth Foreman as member and Chair of Audit Committee for three years from 1 August 2017 (paper C16/17-100).

**6708 ANNUAL STATEMENT ON RESEARCH INTEGRITY**

Professor Knight presented paper C16/17-101. Council CONSIDERED and APPROVED the Annual Statement on Research Integrity, to demonstrate compliance with the UUK Concordat to Support Research Integrity.

PVC(R)

**6709 CAREER PROGRESSION FOR RESEARCH-ONLY STAFF**

Professor Knight presented paper C16/17-102 and explained the proposed amendments relating to career progression of research-only staff.

Council APPROVED the amendments.

DoHR

**6710 STANDING ORDERS AND ELECTION PROCESSES**

The University Secretary presented paper C16/17-104 proposing amendments to Standing Orders, Ordinances and election processes, following a review by the Head of Secretariat. A member queried the wording in Appendix 4 (re Ordinance 8.3) and suggested references to staff who were not members of the Education and Research job family could be changed to not being members of Academic Assembly; Council agreed that this could be finalised outside the meeting. *[Secretary’s note: the suggestion was later agreed.]*

Council otherwise APPROVED the proposed amendments.

**6711 ORDINANCES**

Council CONSIDERED papers C16/17-105A and B.

- 1) APPROVED the deletion of Ordinance 12 (h) effective from 1 August 2017 to abolish the Graduate Liaison Board.
- 2) APPROVED waiving of Ordinance 15.2 to permit Professor Paul Jackson to continue as the External Examiner for the BSc International Development with Economics programme for a fifth year.

**6712 DOCTORAL COMMITTEES**

Council CONSIDERED paper C16/17-108 and APPROVED the new Doctoral Committee dates.

**6713 MINUTES OF COUNCIL AND JOINT COUNCIL/SENATE COMMITTEES**

Council RECEIVED the minutes of the following meetings of Council and Joint Council/Senate Committees:

- Audit Committee, 14 June 2017
- Council/Senate/Students' Union Committee, 27 April 2017
- Equality & Diversity Committee, 6 April and 8 June 2017
- Finance Committee, 22 June 2017
- Nominations Committee, 18 May 2017.

**6714 EXECUTIVE COMMITTEE**

Council RECEIVED summary reports from Executive Committee meetings in April and May 2017 (papers C16/17-116A and 116B).

**6715 CONVOCATION**

Council RECEIVED the minutes of the meeting of Convocation held on 6 May 2017 (paper C16/17-117).

**6716 SENATE**

Council RECEIVED the minutes of the meeting of Senate held on 7 June 2017 (C16/17-118).

**6717 ANNUAL DECLARATION OF INTEREST AND GUIDING PRINCIPLES**

It was NOTED that:

- (1) members of Council and Council Committees were required to make an annual Declaration of Interests in accordance with Council Standing Order 26;
- (2) members of Council were required to make an annual statement of their adherence to the Declaration of Guiding Principles as agreed by Council on 13 May 2005 (Minute 4940 refers).

**6718 PROGRAMME OF MEETINGS 2017/18**

Council NOTED the calendar of meetings of Council for the academic year 2017/18:

Tuesday, 24 October 2017 (Strategy Day – full day, venue TBC)  
Thursday, 30 November 2017  
Thursday, 22 February 2018  
Thursday, 24 May 2018  
Thursday, 19 July 2018

All meetings would start at 4.15pm and be held in the Council Chamber unless otherwise stated.

**6719 ANY OTHER BUSINESS**

The Chair reported that this was the last meeting for members Professor James Davenport, Dr Michael Hipkins, Professor Tim Ibell, Dr Nina Parish and Baroness Royall of Blaisdon. He gave those present a certificate to thank them for their service to Council and the University.

It was also the last Council meeting for Diane Aderyn before her retirement and the Chair thanked her for her excellent service to the University.

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The meeting concluded at 6.30pm

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